

INFORMAL COMMISSION MEETING AGENDA

FEBRUARY 4, 2019

CITIZENS TO ADDRESS THE COMMISSION

1. Ginna Holleman – United Way Presentation

CALL TO ORDER - Mayor Durrett

INTRODUCTION OF NEW CHIEF OF STAFF, KYLE JOHNSON – Mayor Durrett

ASSESSOR UPDATE – Tax Year Update/Reappraisal Information – Erinne Hester

PRESENTATION – Library Update – Martha Hendricks

PRESENTATION – American Legacy Trail – Shanna Thornton; Terry Morris; Jerome Parchman; and Hanna Brooks

NO ZONING CASES

RESOLUTIONS

- 19-1-1:** Resolution of the Montgomery County Board of Commissioners Appropriating Funds for Architect Design Fees for a New Middle School – Kirkwood Complex
- 19-2-1:** Resolution to Accept a Donation from the Clarksville Rotary Clubs to Help Construct Phase II at Civitan Park
- 19-2-2:** Resolution to Accept Federal Grant Funds from the Bureau of Justice Assistance State Criminal Alien Assistance Program
- 19-2-3:** Resolution to Appropriate Funds from the Sheriff's Office Defense Reutilization and Marketing Office (DRMO) Reserve Fund
- 19-2-4:** Resolution Amending the Budget of the Montgomery County Election Commission for an Additional Primary and Special Election for the Vacated District 22 State Senate Seat
- 19-2-5:** Resolution Appointing Andrew Stephen Kester as Director of the Montgomery County Veterans Service Organization
- 19-2-6:** Resolution to Retain a Delinquent Tax Attorney for Tax Year 2017
- 19-2-7:** Resolution to Enter into a Contract with the Barrett Group to Identify Funds Uncollected

REPORTS

1. Airport Liaison Report – Commissioner Lisa Prichard
2. School Liaison Report – Commissioner David Harper
3. County Mayor Nominations and Appointments – Mayor Durrett

REPORTS FILED

1. Minutes from January 14, 2019
2. Notary Report
3. Driver Safety Report – October thru December, 2018
4. Trustee's Budget Amendment Request
5. Capital Projects Quarterly Report - (Nick will give full report next Monday)

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

1. Reminder – Please mark your calendars to attend the Roundtable Discussion with the School System scheduled for next Monday, February 11, at 4:30 p.m. in the Commission Chambers to discuss school funding.
2. You should have received an invitation to attend the APSU, City and County Partnership breakfast on Friday, February 15, at 7:30 a.m. at the Honda Building at 317 College Street. Please RSVP to Carol Clark at clarkc@apsu.edu or 931-221-7570 as soon as possible if you plan to attend, or you can let Debbie know tonight if it's more convenient.

ADJOURN

Public Participation at County Commission Meetings
(Request to Appear before the Board of Commissioners)

This form must be completed and returned to the County Mayor at least 72 hours before the date of the informal monthly meeting at which you wish to speak. The informal monthly meeting is on the first Monday of each month at 6:00 p.m. unless that Monday is a holiday. If that occurs, the informal meeting will take place the following Tuesday.

Unless you are notified to the contrary, you will be placed on the agenda subject to the following rules:

1. Time limit of presentation will not exceed three (3) minutes.
2. Subject matter should be limited to issues, without reference to personalities.
3. Presentation will be in consonance with good taste and decorum befitting the occasion and dignity of the county commission meeting.
4. The chairman may interrupt or terminate a presentation when it is too lengthy, personally directed, abusive, obscene or irrelevant.
5. The chairman may limit the number of individuals who will be recognized to speak on one side of any given issue. The number of presentations to be made at any given county commission meeting may also be limited in the discretion of the chairman.
6. A brief outline of the presentation and its relationship to the business of the county commission must be included with this request form.

Name Ginna Holleman

Address 107 Jefferson Street, Clarksville, TN 37040

Telephone 931.647.4291

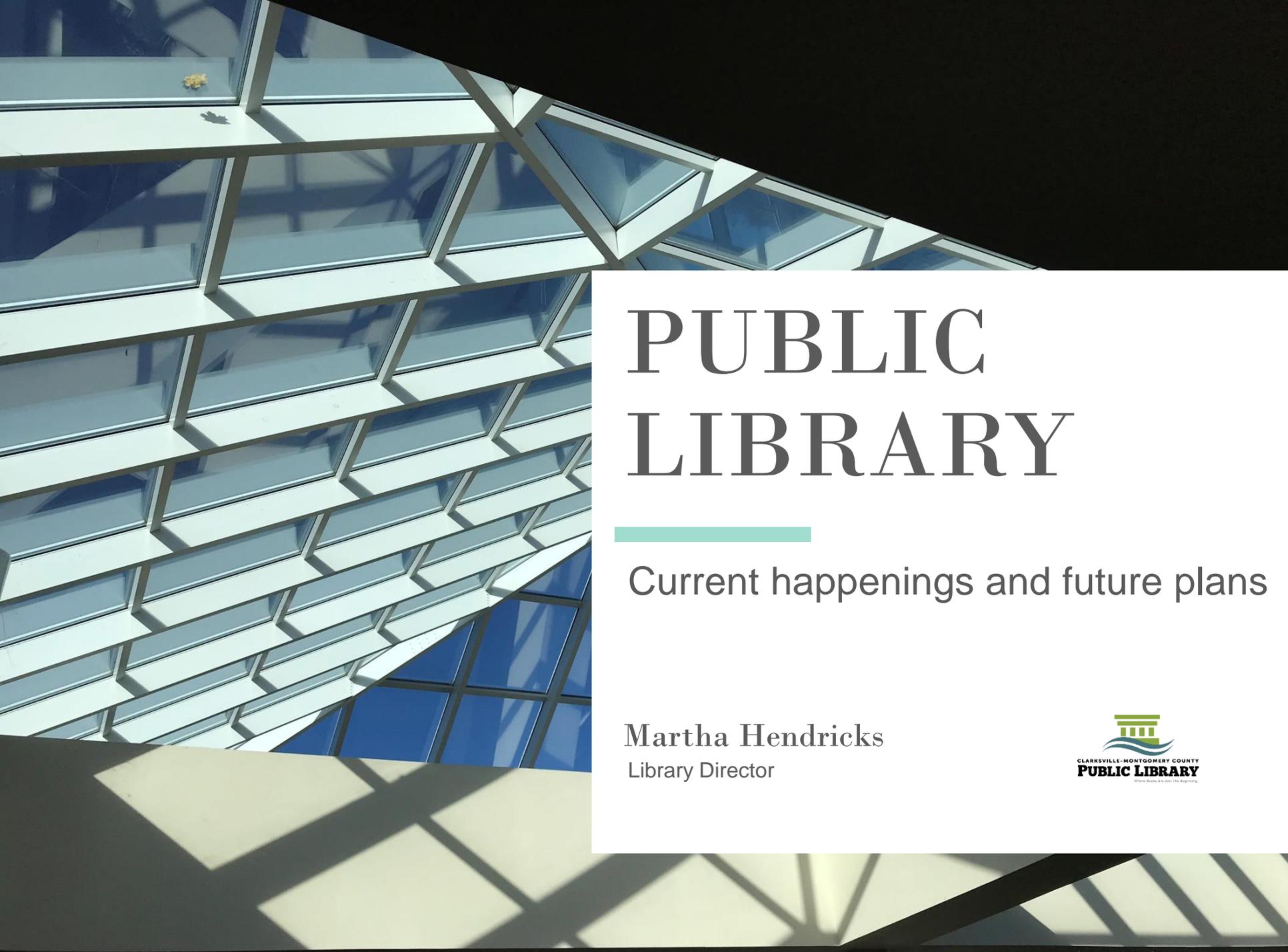
Subject Matter United Way annual impact report

Individual or organization (if any) you represent United Way of Greater Clarksville Region

Address same as above

Signature *Ginna Holleman* Date 1/18/19

Please email to dlgentry@mcgtn.net
or Fax to 553-5177, attention Debbie Gentry



PUBLIC LIBRARY

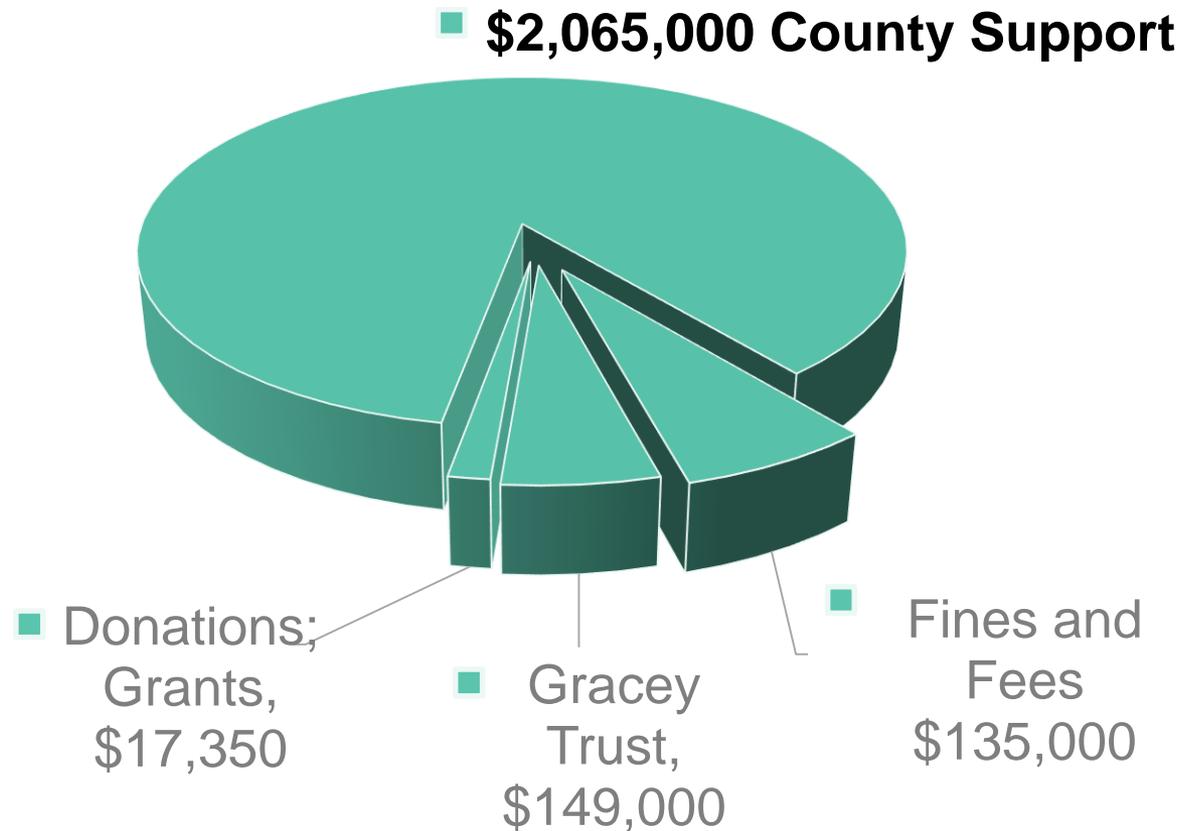
Current happenings and future plans

Martha Hendricks
Library Director



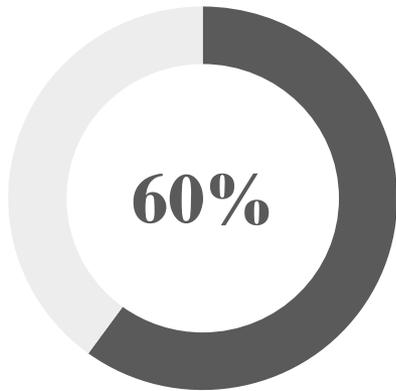
LIBRARY FUNDING

FY 2018-19 Funding Sources



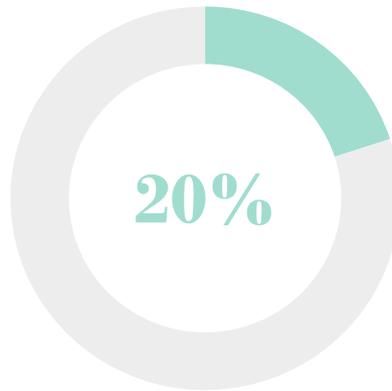
CIRCULATION

CHECK IT OUT



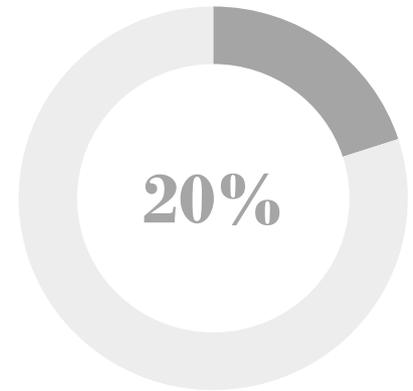
PRINT BOOKS

Print books are not dead! They are still the library's bread and butter



AUDIOVISUAL

Includes DVD movies, CD books and CD music



EBOOKS

Online e-books and audiobooks a category that has grown in recent years.

MISSION

THERE IS NOTHING PERMANENT EXCEPT CHANGE

- Heraclitus

The library is in the process of changing from what it has been to what needs to be to properly serve Montgomery County. We are changing the physical building, operational functions, staffing duties, etc. to come in line with the changes taking place in society.





SERVICE

EVENTS & PROGRAMS

hoopla®

SERVICES

DIGITAL SERVICES



Hoopla is the library's newest digital service – like a Netflix for the library. It offers music, movies, television and digital books for free along with our other marquee offerings – Freegal Music, Mango Languages and Ancestry Library.



UPDATING

RENOVATION

The library has been in the same location for over 20 years with almost no major updates. Phase 1 of renovations to the building took place in 2018.



RENOVATION

TEEN AREA

There was no comfortable seating or space for programming for Teens prior to the renovation. Serving Teens was the focus of much of the input we received from the public in the last strategic plan.



RENOVATION

QUIET STUDY

Because the library has become a community center, it is not as quiet as it used to be! We wanted to create a quiet retreat at one end of the genealogy space.



RENOVATION

MAKER SPACE

A space that was perfect for a new room was used to create a hand-on creative setting for DIY, art, science, music and other community collaborations





RENOVATION

MEETING ROOMS

An unfulfilled need existed for multi-person meeting rooms. The library offered a choice of large or two-person rooms with nothing in-between. We now have 10-person, 7-person and family study rooms available for small groups.

RENOVATION

RESTROOMS

The restroom upgrade was the absolute most needed element of the renovation. We now have auto shutoff faucets and a fresh look that can be kept clean and sanitized more easily.



TECHNOLOGY

COMPUTERS AND MORE

The library offers 50 public computers with full Office suite and scanning options. Also, robust Wi-Fi throughout the building, wireless printing and RFID self-checkout.



INNOVATION

SORTING MACHINE

Saves staff time, is more accurate and will
save Montgomery County money when the
Branch Library comes



GOAL 4: ENHANCE SERVICES AND PROGRAMS

Further develop the Library's new services related to the new teen and makerspaces, and also build on programs and services in early literacy, adult programming and serving as a community hub

DRAFT

Strategies:

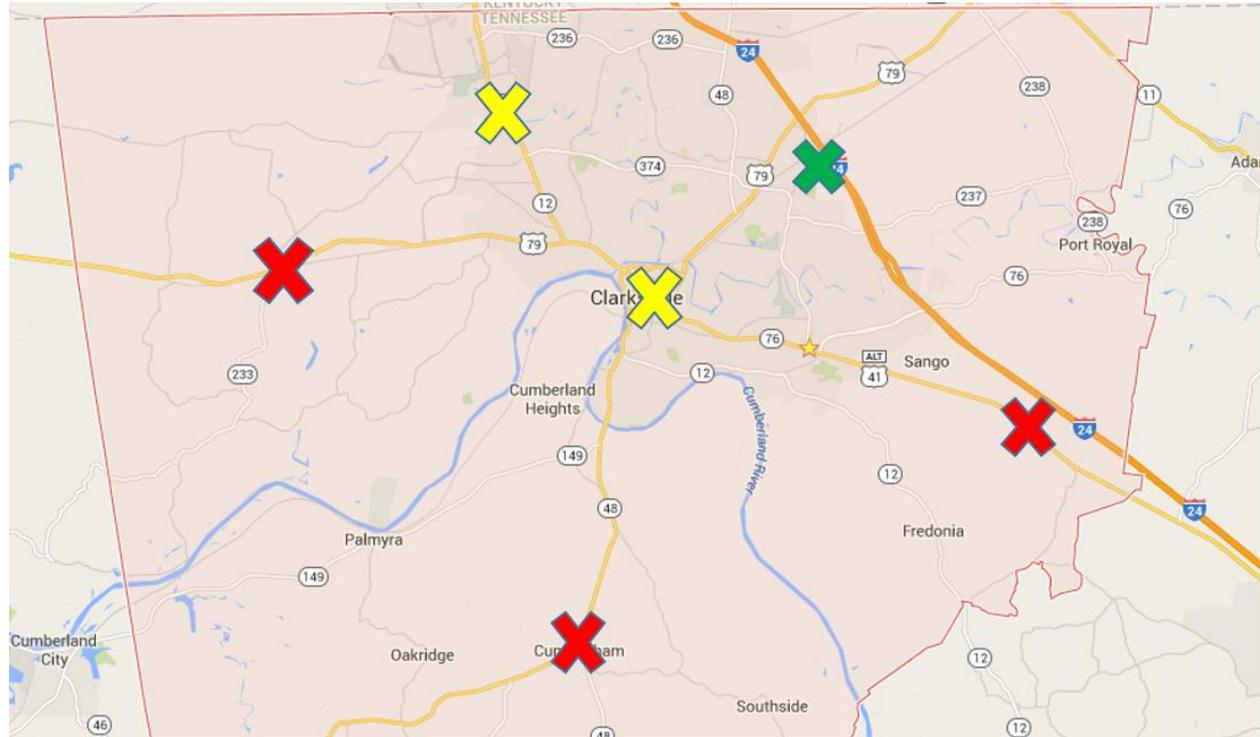
- Expand early literacy and experiential learning activities for preschoolers
- Finalize the teen space and ensure that it is welcoming and friendly, with a strong affiliated set of events and activities
- Develop the new makerspace with robust programs and activities for multiple audiences
- Continue to enhance adult programming with a focus on attracting new and diverse audiences
- Further cultivate social environments in the library to serve as community gathering spaces

PLANNING

STRATEGIC PLAN



A new 3-year Strategic Plan is nearly completed that will guide the library to a New North Branch and to begin strengthening some weaker areas.



A Consulting Group of The Friends of the Saint Paul Public Library

CLARKSVILLE-MONTGOMERY COUNTY PUBLIC LIBRARY

A 20/20 Vision: A Comprehensive Long-Term Plan for Enhanced Library Service to County Residents

Prepared by Nick DiMassis and Stu Wilson, Lead Consultants, Library Strategies



EXPANSION

NORTH BRANCH



Population growth has long called for a branch library. Now a site for a branch has been selected and is being purchased.

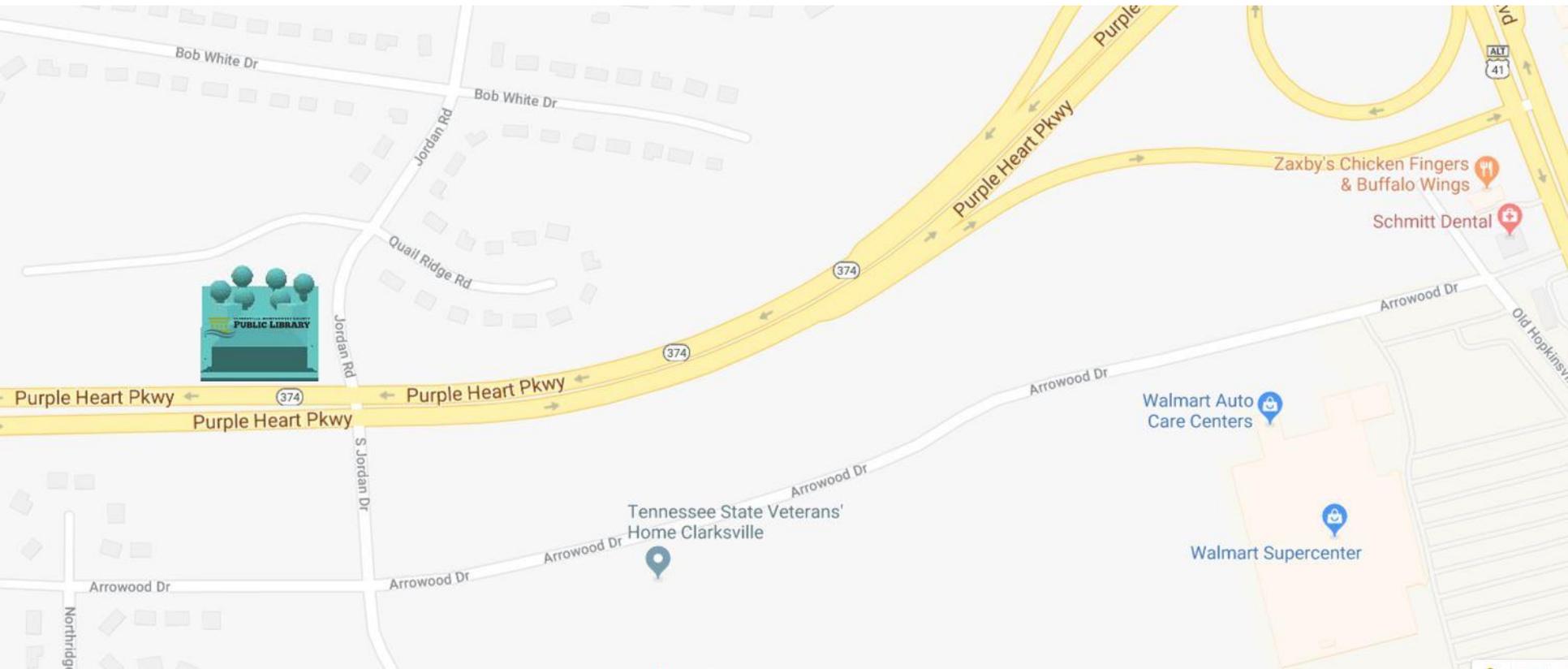


GREAT WORKS
ARE NOT
PERFORMED BY
STRENGTH BUT
BY
PERSISTENCE

- Samuel Johnson



JORDAN RD. SITE



10.2 acres located near the intersection of two major traffic arteries, this site will be easily accessible to a large number of residents, and have great visibility.

**RESOLUTION OF THE MONTGOMERY COUNTY BOARD OF COMMISSIONERS
APPROPRIATING FUNDS FOR ARCHITECT DESIGN FEES FOR A
NEW MIDDLE SCHOOL – KIRKWOOD COMPLEX**

WHEREAS, the impact on student enrollment with the addition of 2,772 new students arriving since the 2016-2017 school year, requires the construction of a new middle school (1,200 student capacity); and

WHEREAS, according to the Regional Planning Commission data, Montgomery County is experiencing continued growth throughout all regions of the County; and

WHEREAS, the current and projected growth (3,296 preliminary lots, 540 building permits) in the Northeast and Rossvie elementary, middle, and high school zone is far outpacing the growth in the rest of Montgomery County; and

WHEREAS, there are almost 300 more students per grade level in the first three grades of CMCSS than exist in all seven existing middle schools; and

WHEREAS, all seven middle schools are at a combined average of 102% capacity, with a deficit of negative 135 seats available across the district; and

WHEREAS, the completed construction of a new middle school (estimated 1,200 student capacity) is required by the fall of 2021 in order to address the student growth in the north central and northeast portion of the county; and

WHEREAS, there are 83 portable classrooms in use across the district providing capacity for approximately 1,300 students; 66 of those serve the Northeast and Rossvie feeder systems; and

WHEREAS, the need for immediate response is crucial in order to construct a new middle school, and to be ready for occupancy in fall of 2021; and

WHEREAS, the County Commission, based on the recommendation of the Land Acquisition Committee, purchased sufficient acreage in 2007 for the construction of a middle school at the Kirkwood Complex; and

RESOLUTION TO ACCEPT A DONATION FROM THE CLARKSVILLE ROTARY CLUBS TO HELP CONSTRUCT PHASE II AT CIVITAN PARK

WHEREAS, the Montgomery County Parks & Recreation Department would like to accept a donation from the Clarksville Rotary Clubs to help with the construction costs for Civitan Park Phase II; and

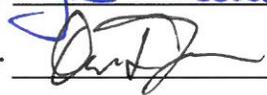
WHEREAS, the Clarksville Rotary Clubs have agreed to donate to the Montgomery County Parks & Recreation Department the sum of \$17,500.00 toward the project.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners meeting in regular session on this 11th day of February, 2019, that this legislative body agrees to accept the monetary donation of \$17,500.00 from the Clarksville Rotary Clubs for the specific purpose of helping construct Civitan Park Phase II.

171-91150-00000-91-48610-P0901	DONATIONS	(\$ 17,500.00)
171-91150-00000-91-57110-P0901	FURNITURE & FIXTURES	\$ 17,500.00

Duly passed and approved this 11th day of February, 2019.

Sponsor 

Commissioner 

Approved _____
County Mayor

Attested _____
County Clerk

**RESOLUTION TO ACCEPT FEDERAL GRANT FUNDS FROM THE
BUREAU OF JUSTICE ASSISTANCE STATE CRIMINAL
ALIEN ASSISTANCE PROGRAM**

WHEREAS, the Montgomery County Jail entered into a four-year agreement with Justice Benefits Inc. for professional services to assist in collecting federal monies for the State Criminal Alien Assistance Program to be used for the needs of inmates housed in the Montgomery County Jail. Montgomery County's financial agreement requires payment to Justice Benefits Inc. of eighteen percent (18%) of total monies paid to Montgomery County; and

WHEREAS, after payment of the 18% to Justice Benefits, Inc., it is necessary for the remaining amount of \$25,869.00 be transferred to the Jail expenditure budget to be used for the needs of inmates; and

WHEREAS, there is no required match and no requirement that these projects and expenditures be continued after the agreement expires.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners assembled in regular business session on this 11th day of February, 2019, that the federal monies be deposited and dispersed for the inmate's needs as described below:

101-54210-00000-54-47990-G1980	Other Direct Federal Revenue	(\$31,548.00)
101-54210-00000-54-53990-G1980	Other Contracted Services	\$ 5,679.00
101-54210-00000-54-54990-G1980	Other Supplies & Materials	\$25,869.00

Duly passed and approved this the 11th day of February, 2019.

Sponsor *Sheriff John S. Froun*
 Commissioner *Joe Auk*
 Approved _____
 County Mayor

Attested _____
 County Clerk

**RESOLUTION TO APPROPRIATE FUNDS FROM THE SHERIFF'S OFFICE
DEFENSE REUTILIZATION AND MARKETING OFFICE (DRMO) RESERVE FUND**

WHEREAS, the National Defense Authorization Act authorizes the Secretary of Defense to transfer excess Department of Defense personal property to federal, state, and local law enforcement agencies; and

WHEREAS, the Defense Logistics Agency defines eligible participants for the program as government agencies whose primary function is the enforcement of applicable Federal, State, and local laws, and whose compensated full-time law enforcement officers have powers of arrest and apprehension; and

WHEREAS, once transferred property has been in use for not less than twelve months, certain property may be disposed of by the agency in accordance to specific guidelines with the proceeds of disposed property being retained by the agency; and

WHEREAS, the Montgomery County Sheriff's Office is a participant in this program and has disposed of eligible property with the authorization of the State of Tennessee program coordinator within the rules and regulations of said program, and has placed the proceeds in a special revenue account with a current balance of \$26,687; and

WHEREAS, the Montgomery County Sheriff's Office wishes to appropriate funds from the DRMO Reserve Fund to absorb any costs associated with the administration of the program as well as maintenance on equipment acquired from Department of Defense.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners, assembled in regular business session this 11th day of February, 2019, that Montgomery County appropriate \$23,100 from the DRMO Reserve Fund, and that the Director of Accounts and Budgets to establish the necessary funds as stated below:

OVERTIME	101-54110-00000-54-51870-P0010	\$	2,000.00
SOCIAL SECURITY	101-54110-00000-54-52010-P0010	\$	29.00
STATE RETIREMENT	101-54110-00000-54-52040-P0010	\$	327.00
MEDICARE	101-54110-00000-54-53490-P0010	\$	124.00
DUES & MEMBERSHIPS	101-54110-00000-54-53200-P0010	\$	1,000.00
LICENSE	101-54110-00000-54-53330-P0010	\$	120.00
MAINT & REPAIRS EQUIPMENT	101-54110-00000-54-53360-P0010	\$	1,000.00
MAINT & REPAIRS VEHICLE	101-54110-00000-54-53380-P0010	\$	2,500.00
TRAVEL	101-54110-00000-54-53550-P0010	\$	2,500.00
OTHER CONTRACT SERVICES	101-54110-00000-54-53990-P0010	\$	5,000.00
TIRES AND TUBES	101-54110-00000-54-54500-P0010	\$	1,500.00
VEHICLE PARTS	101-54110-00000-54-54530-P0010	\$	1,000.00
OTHER SUPPLIES & MATERIAL	101-54110-00000-54-54990-P0010	\$	1,000.00
OTHER CAPITAL OUTLAY	101-54110-00000-54-57990-P0010	\$	5,000.00
TOTAL		\$	23,100.00

Duly passed and approved this 11th day of February 2019.

Sponsor Sheiff John S. From

Commissioner Joe / Auck

Approved _____
County Mayor

Attest _____
County Clerk

**RESOLUTION AMENDING THE BUDGET OF THE MONTGOMERY COUNTY
ELECTION COMMISSION FOR AN ADDITIONAL PRIMARY AND SPECIAL
ELECTION FOR THE VACATED DISTRICT 22 STATE SENATE SEAT**

WHEREAS, Montgomery County is one of the fastest growing communities in Tennessee and the Montgomery County Election Commission is required by law to hold special elections when called by the State of Tennessee; and

WHEREAS, the Montgomery County Election Commission will hold an additional primary on March 7, 2019 and an election on April 23, 2019 as mandated by the State of Tennessee, for the District 22 State Senate Seat; and

WHEREAS, Tennessee Code Annotated §5-9-407 provides a procedure for amending the budget, specifically providing that “the budget, including line items and major categories, may be amended by passage of an amendment by a majority of the members of the county legislative body;” and

WHEREAS, the Montgomery County Election Commission has identified a need to amend their budget by \$238,500 to cover the costs of these additional elections; and

WHEREAS, the law states that the State of Tennessee must reimburse the Montgomery County Election Commission for the cost of these elections, but not until after both elections are held.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners assembled in regular session on this 11th day of February 2019, that the Montgomery County Election Commission’s Fiscal Year 2019 operating budget is hereby amended as follows for these special called elections:

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
101-51500-00000-51-51870	Overtime Pay	\$ 45,000.00
101-51500-00000-51-51910	Election Commission	\$ 1,500.00
101-51500-00000-51-51930	Election Workers	\$135,000.00
101-51500-00000-51-52010	Social Security	\$ 12,000.00
101-51500-00000-51-52120	Employee Medicare	\$ 3,000.00
101-51500-00000-51-53480	Postage	\$ 3,000.00
101-51500-00000-51-53510	Rentals	\$ 2,000.00
101-51500-00000-51-53990	Other Contracted Services	\$ 35,000.00
101-51500-00000-51-54350	Office Supplies	\$ 2,000.00
TOTAL FUNDING NEEDED		\$238,500.00

Duly approved this 11th day of February 2019.

Sponsor Elizabeth Black
Commissioner [Signature]
Approved _____
County Mayor

Attested _____
County Clerk

RESOLUTION APPOINTING ANDREW STEPHEN KESTER AS DIRECTOR OF THE MONTGOMERY COUNTY VETERANS SERVICE ORGANIZATION

WHEREAS, Section 58-3-111, Tennessee Code Annotated, (TCA) provides that the County Governing Body shall appoint a Director for the Veterans Service Organization for Montgomery County, Tennessee, who shall be responsible for performing the duties of Director, as promulgated in TCA § 58-3-101, et. seq.; and

WHEREAS, the County Mayor along with members of a qualified panel, nominates Andrew Stephen Kester for the position of Director of the Veterans Service Organization for Montgomery County, effective February 19, 2019; and

WHEREAS, Andrew Stephen Kester possesses the educational credentials and qualifications required to perform the duties in this official position as evidenced by the resume attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners meeting in regular session on this 11th day of February, 2019, that Andrew Stephen Kester be appointed to the position of Director of the Veterans Service Organization for Montgomery County.

Duly passed and approved this 11th day of February, 2019.

Sponsor  _____

Commissioner  _____

Approved _____
County Mayor

Attested _____
County Clerk

**RESOLUTION TO RETAIN A DELINQUENT TAX ATTORNEY
FOR TAX YEAR 2017**

WHEREAS, pursuant to Tennessee Code Annotated (T.C.A.) § 67-5-101, et seq., and more specifically in T.C.A. § 67-5-2404(a)(1) and (a)(2)(b), Montgomery County is to annually retain an attorney for the purposes of recovery of delinquent taxes; and

WHEREAS, these statutes generally call for the attorney to be chosen by the Trustee with the approval of the County Mayor and provides for a compensation rate to be negotiated in the case of Montgomery County for no more than ten (10%) percent of all delinquent land taxes collected; and

WHEREAS, the delinquent tax attorney shall be determined in advance through this process and subject to the approval of the County Legislative Body; and

WHEREAS, it is the duty of the County Mayor and the County Trustee to cause an attorney to be employed and institute suits for the collection of delinquent taxes within the time provided and the duty of the Trustee to deliver to said delinquent tax attorney a list of delinquent taxes; and

WHEREAS, said duty needs to be met on a yearly basis as required by the statutes to fiscally and responsibly recover delinquent taxes and, through negotiation, to negotiate a reasonable fee for the services of a delinquent tax attorney.

NOW, THEREFORE, BE IT RESOLVED by the Montgomery County Board of Commissioners meeting in regular session on this the 11th day of February, 2019, and upon approval of the County Mayor, the County Trustee has selected Ray Runyon to act as Delinquent Tax Attorney for Montgomery County, Tennessee, and to make recovery of all delinquent taxes allowable under applicable laws under T.C.A. § 67-5-101, et seq., for the 2017 Tax Year, delinquent tax attorney shall be paid a fee of Ten (10%) Percent of all delinquent taxes collected.

Duly passed and approved this the 11th day of February, 2019.

Sponsor Kimberly B. Wiggins

Commissioner Joe Aub

Approved _____
County Mayor

Attested _____
County Clerk

**RESOLUTION TO ENTER INTO A CONTRACT WITH THE BARRETT GROUP
TO IDENTIFY FUNDS UNCOLLECTED**

WHEREAS, Montgomery County is authorized by statute to collect certain revenue; and

WHEREAS, The Barrett Group is a professional entity which has experience and expertise in identifying shrinkage in collections and making recommendations for improving and correcting collection shrinkage to the benefit of government; and

WHEREAS, the equal application of and collection of revenue among all citizens and entities of Montgomery County serves the purpose of the statute; and

WHEREAS, receipt of the revenues benefits all citizens of Montgomery County; and

WHEREAS, The Barrett Group has negotiated with Montgomery County and its representatives over a period of time discussing a contract to use their services to identify uncollected funds allowed by statute and shrinkage regarding collection allowed by statute, and will agree to contract with Montgomery County to attempt to increase the recovery of these funds and, to the extent recovery is made, will accept as compensation for their work a contingency of 50% of all increased funds in said areas correcting shrinkage and collection deficiencies identified.

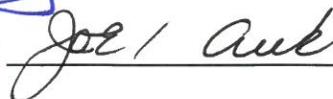
NOW, THEREFORE, BE IT RESOLVED, that the County Mayor is authorized to enter into a contract to allow for The Barrett Group to begin and operate as allowed by law in conjunction with Montgomery County and, by contract, to attempt to identify collection deficiencies, shrinkages, and means and methods to increase the quality and uniformity of the collection of the revenues authorized by statute in favor of Montgomery County, said contract to be one which is terminable within one year upon adequate notice and set out herein in its entirety as Exhibit A.

Duly passed and approved this 11th day of February, 2019.

Sponsor



Commissioner



Approved

County Mayor

Attested

County Clerk

The Barrett Group
Revenue Enhancement Consulting Agreement

This Agreement is entered into on the ___ day of February, 2019 by and between The Barrett Group, 2225 SE Broad Street, Murfreesboro, Tennessee 37127, hereinafter referred to as TBG and Montgomery County, TN hereinafter referred to as Client, whose principal place of business is One Millennium Plaza, Suite 205, Clarksville, TN 37040.

For good and valuable consideration, receipt and sufficiency of which hereby acknowledged, the parties agree as follows:

1. TBG will review client financial and business records in order to identify revenue enhancements available to client. These items may include, but are not limited to, review of collections of current sales tax, Hall Income tax, etc., identifying local and state opportunities and recoveries of past under collections or allocations and expenditures. TBG will review all of Montgomery County's available revenue streams, prepare reports comprising needed adjustments, identifying missing revenue, detailing changes needed for revenue streams; remit changes to the situs reports to TN Department of Revenue (TNDOR) or correct state/local government department; Process the changes and email the amount for budget purposes; remain in written communication in updating the mayor's office & county commission on all actions and results.

2. Client shall make available all documents requested and provide all necessary assistance requested by TBG in order for TBG to perform its evaluation. If applicable, any current review in process by client and thus not part of this review PILOT payments and grants.

3. This contract shall commence on the ____ day of _____, 2019 and shall continue for a period of twelve (12) months thereafter on the same terms and conditions as contained herein, unless terminated sixty (60) days prior to the end of the expiration, including any extension. This contract shall not be assigned by either party to another entity without written permission of both TBG and Client.

3b. This contract will automatically extend for a period of twelve (12) months thereafter on the same terms and conditions as contained in said Agreement and any Amendments, unless terminated sixty (60) days prior to the end of the expiration, including any extension. This contract shall not be assigned by either party to another entity without written permission of both TBG and Client.

4. After its review, TBG will furnish Client a written report with necessary actions that need to be taken to recover previously under collected or allocated funds. The report shall include the calculation of under collections or allocations and/or calculation for identified opportunities and will set forth TBG's fee, and the timing of payment of the same, equal to fifty percent (50%) of its recovery of items occurring during the previous twelve (12) months or of identified new revenue for a period of twelve (12) months forward of implementation. No additional fee shall be assessed on reoccurring collections or allocations related to this contracted review. Generally, for items recovered immediately recognized in a lump sum, the fee will be due immediately upon recognition of the recovery; for identified new revenue, the fee will be due quarterly. TBG will assist Client in the implementation of the recommendations.

**The Barrett Group
Revenue Enhancement Consulting Agreement
(continued)**

4b. In situations where the recovery of previously under collected or allocated funds extend more than the previous twelve (12) months, TBG's fee will be based on the entire amount of recovered uncollected or allocated funds and the timing of payment of the same, equal to fifty percent (50%) of its recovery of items occurring during the recovery period implementation, but in any event no more than 12 months. No additional fee shall be assessed on reoccurring collections or allocations related to this contracted review. Generally, for items recovered immediately recognized in a lump sum, the fee will be due immediately upon recognition of the recovery. TBG will assist Client in the implementation of the recommendations.

5. In the event Client does not accept and authorize portions of the recommendations made by TBG, Client agrees not to utilize, or take advantage of, TBG's recommendations or efforts in that regard for a period of thirty-six (36) months from the time of presentation of recommendations. TBG has the right to confirm compliance with this agreement by reviewing Client's records. In the event either party is compelled to seek enforcement of any provision of this contract through a court of law or through mediation, if successful, in addition to all other rights and remedies it may have, they shall be entitled to recover its reasonable attorney's fees and costs.

6. **This Agreement shall be** interpreted in all respects in accordance with the laws of the state of Tennessee. Venue for any dispute shall be in Rutherford County, Tennessee and the parties shall be required to submit to mediation prior to the initiation of any litigation.

The Barrett Group

Montgomery County, TN

Title

Title

Date: _____

Date: _____

COUNTY MAYOR NOMINATIONS

FEBRUARY 11, 2019

JUDICIAL COMMISSIONER

1-yr term (max 4 yrs)

Robert L. Peterson (part-time position) nominated to replace Sheryl A. Conner for a one-year term to expire February, 2020.

COUNTY MAYOR APPOINTMENTS

FEBRUARY 11, 2019

ANIMAL CARE AND CONTROL AD HOC COMMITTEE

Dave Kaske
Charlsie Hand
Tracie Hogan
Brandi King
Commissioner Garland Johnson
Commissioner Brandon Butts

COUNTY CORONER

2-yr term

(with approval of County Commission)

Jimmie Edwards nominated to serve another two-year term to expire February, 2021.

PUBLIC SAFETY TRAINING COMPLEX COMMITTEE

(with approval of County Commission)

Chairman of the EMS Committee, Commissioner Charlie Keene, appointed to serve a one-year term to expire February 2020.

Chairman of the Jail and Juvenile Committee, Commissioner Rashidah Leverett, appointed to serve a one-year term to expire February 2020.

Chairman of the Fire Protection Committee, Commissioner David Harper, appointed to serve a one-year term to expire February 2020.

Commissioner Larry Rocconi appointed to serve a two-year term to expire February 2021.

Ex Officio Members are the Montgomery County Sheriff, Montgomery County Emergency Services Director and Montgomery County Fire Service Director; terms are coterminous with office.

COUNTY COMMISSION MINUTES FOR

JANUARY 14, 2019

SUBMITTED FOR APPROVAL FEBRUARY 11, 2019

BE IT REMEMBERED that the Board of Commissioners of Montgomery County, Tennessee, met in regular session on Monday, January 14, 2019, at 6:00 P.M. at the Montgomery County Courthouse. Present and presiding, the Hon. Jim Durrett, County Mayor (Chairman). Also present, Jeff Truitt, Chief of Staff, Kellie A. Jackson, County Clerk, John Fuson, Sheriff, Tim Harvey, County Attorney, Jeff Taylor, Director of Accounts and Budgets, and the following Commissioners:

Jerry Allbert	David Harper	Lisa L. Prichard
Joshua Beal	Arnold Hodges	Chris Rasnic
Loretta J. Bryant	Garland Johnson	Rickey Ray
Brandon Butts	Charles Keene	Larry Rocconi
Carmelle Chandler	Jason D. Knight	Joe Smith
Joe L. Creek	Rashidah A. Leverett	Tangi C. Smith
John M. Gannon	James R. Lewis	Walker R. Woodruff

PRESENT: 21

ABSENT: None

When and where the following proceedings were had and entered of record, to-wit:

Mayor Durrett presented a Proclamation to Mike Evans for his years of loyal and dedicated service to Clarksville-Montgomery County.

The minutes of the December 10, 2018, meeting of the Board of Commissioners, were approved.

The following Resolutions were Adopted:

CZ-25-2018 Resolution of the Montgomery County Board of Commissioners Amending the Zone Classification of the Property of C&H Properties

CZ-27-2018 Resolution of the Montgomery County Board of Commissioners Amending the Zone Classification of the Property of Kruekeberg, LLC

The following Resolution Failed:

CZ-26-2018 Resolution of the Montgomery County Board of Commissioners Amending the Zone Classification of the Property of Kruekeberg, LLC

Election of District 22 Senate Seat:

The floor was opened for Commissioners to make Nominations.

The following candidates were Nominated by Commissioner Gannon:

Dennis R. Bagwell	Bradley D. Morrow
Jeff Burkhart	Dennis J. Potvin
Robert Bradley Edwards	Barry Schmittou
Marc. A. Harris	Joel Wallace
Rosalind Kurita	Frank Wm. White
Stephen W. Lomax	Sue Ellen Yates

Each candidate was given five (5) minutes to speak.

Rosalind Kurita was elected to fill the vacancy of the District 22 Senate Seat.

Mayor Durrett called for a seven (7) minute recess.

The following Resolution was referred back to the Joint Land Acquisition Ad Hoc Committee:

19-1-1 Resolution of the Montgomery County Board of Commissioners Appropriating Funds for Architect Design Fees for a New Middle School – Kirkwood Complex

The following Resolutions were Adopted:

19-1-2 Resolution of the Montgomery County Board of Commissioners Appropriating Funds for Design Fees for a 12-Classroom Addition to West Creek Elementary School

- 19-1-3** Resolution of the Montgomery County Board of Commissioners Appropriating Funds for Design Fees for a 12-Classroom Addition to Rossvie Elementary School
- 19-1-4** Resolution of the Montgomery County Board of Commissioners Approving Amendments to the 2018-19 School Budget
- 19-1-5** Resolution Appropriating Funds for the Purpose of Employing Two Additional Deputy Sheriffs to Staff the 19th Judicial District Circuit Courtroom for Division Five
- 19-1-6** Resolution to Accept Funds from the Clarksville-Montgomery County School System Pursuant to a Safe Schools Grant as Part of the School Safety Act of 2018 to Fund a New Position as a SRO Supervisor Position
- 19-1-8** Resolution Urging the General Assembly to Support Restoration of Registers of Deeds Commission for Collecting State Taxes
- 19-1-9** Resolution Amending the Budget of the Montgomery County Election Commission for an Additional Deputy Clerk Position
- 19-1-10** Amended Resolution to Adopt Montgomery County Committee Structure Revision as to Term Limits per the Rules Committee (*E911 and Regional Planning Commission removed*)

Resolution 19-1-10 was divided.

Resolution 19-1-18 was created from the Floor.

- 19-1-18** Resolution to Adopt Montgomery County Committee Structure Revision as to Term Limits per the Rules Committee (*Regional Planning Commission term only*)
- 19-1-11** Resolution Regarding Per Diem Compensation for Commissioner Participation in All Committee Meetings
- 19-1-12** Resolution to Modify the Purpose of the Jail and Juvenile Detention Committee
- 19-1-13** Resolution to Appoint Interim to Fill Vacant Seat for District 22 (Stewart, Houston, and Montgomery Counties) Created by the Resignation of Senator Mark Green
- 19-1-16** Amended Resolution to Amend the Budgets of Various Funds for Fiscal Year 2019 in Certain Areas of Revenues and Expenditures

A motion to Suspend the Rules was made prior to voting on Resolution 19-1-17.

- 19-1-17** Resolution to Appropriate Funds to Cover Damage to the Historic Courthouse as a Result of Water Damage on January 6, 2019

The following Resolutions were Pulled from the Agenda at the Informal Meeting:

- 19-1-7** Resolution Declaring the Intent of Montgomery County to Reimburse Itself for the Expenditures of Certain Improvements to the Montgomery County Public Safety Training Complex with the Proceeds of General Obligation Bonds or Other Debt Obligations to be Issued by Montgomery County, Tennessee in an Amount Not to Exceed \$5,700,000
- 19-1-14** Resolution to Amend the Clarksville-Montgomery County Tourism Commission's Budget to Loan \$500,000 to the Clarksville-Montgomery County Industrial Development Board to Assist in Financing a Conference Center Project
- 19-1-15** Resolution of the Montgomery County Board of Commissioners Updating the Montgomery County Personnel Policy Manual to Include All Updates and Revisions to Date

The County Clerk's Report for the month of December was Approved.

Reports Filed:

1. MCSO's Letter Requesting Budget Amendments in Salaries
2. EMS's Letter Requesting Budget Amendments in Salaries and Overtime Line Items
3. Building & Codes Monthly Report
4. Report on Debt Obligation
5. Highway Dept. – County Road List, Oct – Dec, 2018 (Approved by Commission)
6. Highway Dept. – County Road List 2019 (Approved by Commission)
7. Highway Dept. – Road System List (Approved by Commission)
8. Trustee's Monthly Report
9. Accounts & Budgets Monthly Report

Nominating Committee Nominations Approved:

AGRICULTURAL EXTENSION COMMITTEE

2-yr term (max 6 yrs)

Sue Cooper nominated to serve her last two-year term to expire January, 2021.

Commissioner Brandon Butts nominated to serve his last two-year term to expire January, 2021.

Joshua Johnson nominated to serve his last two-year term to expire January, 2021.

JAIL & JUVENILE COMMITTEE

2-yr term (max 6 yrs)

Commissioner Joshua Beal has been filling an unexpired term and is now eligible to serve his first two-year term to expire January, 2021.

Commissioner Jason Knight has been filling an unexpired term and is now eligible to serve his first two-year term to expire January, 2021.

MUSEUM BOARD

3 yr term (max 6 yrs)

Dr. Jennifer H. Johnston is eligible to serve her second three-year term to expire January, 2022.

Tommy Bates is eligible to serve his second three-year term to expire January, 2022.

Frazier Allen has been nominated to replace Suzanne Langford for a three-year term to expire January, 2022.

NOMINATING COMMITTEE

2-yr term (max 4 yrs)

In Geographical Area (#1), Commissioner John Gannon is eligible to serve his second two-year term to expire January, 2021.

In Geographical Area (#3), Commissioner Arnold Hodges has been filling an unexpired term and is now eligible to serve his first two-year term to expire January, 2021.

In Geographical Area (#5), Commissioner Joe Creek has been filling an unexpired term and is now eligible to serve his first two-year term to expire January, 2021.

SCHOOL LIAISON COMMITTEE

2-yr term (max 4 yrs)

In Geographical Area (#5), Commissioner Carmelle Chandler has been filling an unexpired term and is now eligible to serve her first two-year term to expire January, 2021.

Mayor Nominations Approved:

ANIMAL CONTROL COMMITTEE

2-yr term (max 4 yrs)

Commissioner Joe Smith nominated to replace Commissioner Garland Johnson for a two-year term to expire January, 2021.

Tracie Albright Hogan nominated to replace Amy Shaver (Humane Organization) for a two-year term to expire January, 2021.

Capt. Scott Thornton nominated to replace Sgt. David O'Dell (City Police Department) for a two-year term to expire January, 2021.

PURCHASING COMMITTEE

1-yr term (max 4 yrs)

Commissioner Carmelle Chandler has been filling an unexpired term and is now eligible to be nominated to serve a one-year term to expire January, 2020.

Commissioner Lisa Prichard has been filling an unexpired term and is now eligible to be nominated to serve a one-year term to expire January, 2020.

Commissioner Joshua Beal has been filling an unexpired term and is now eligible to be nominated to serve a one-year term to expire January, 2020.

Commissioner Rashidah Leverett has been filling an unexpired term and is now eligible to be nominated to serve a one-year term to expire January, 2020.

RULES COMMITTEE

2-yr terms (max 4 yrs)

Commissioner James Lewis nominated to replace Commissioner David Harper for a two-year term to expire January, 2021.

Commissioner Tangi Smith nominated to replace Commissioner Larry Rocconi for a two-year term to expire January, 2021.

Commissioner Brandon Butts has been filling an unexpired term and is now eligible to be nominated to serve a two-year term to expire January, 2021.

Commissioner Garland Johnson is nominated to serve his second two-year term to expire January, 2021.

Commissioner Loretta Bryant has been filling an unexpired term and is now eligible to be nominated to serve a two-year term to expire January, 2021.

Mayor Appointments Approved:

BUDGET COMMITTEE

1-yr term (max 4 yrs)

Commissioner John Gannon's term has been extended to September, 2019 to be concurrent with his term as Mayor Pro Tem.

Commissioner Garland Johnson is appointed to replace Commissioner Larry Rocconi for a one-year term to expire January, 2020.

Commissioner Rickey Ray has been filling an unexpired term and is eligible to be appointed to serve a one-year term to expire January, 2020.
Commissioner Charlie Keene is appointed to serve another one-year term to expire January, 2020.

911 EMERGENCY COMMUNICATION DISTRICT BOARD

4-yr term

Sheriff John Fuson has served his initial term and is now appointed to serve a four-year term to expire January, 2023.

Chief Al Ansley has served his initial term and is now appointed to serve a four-year term to expire January, 2023.

Chief Jimmie Edwards has served his initial term and is now appointed to serve a four-year term expire January, 2023.

Mayor Appointments Announced:

MUSEUM BOARD

1-yr term

Commissioner Larry Rocconi has been appointed to replace Commissioner Charlie Keene for a one year term as an Ex Officio member, term to expire January, 2020.

STORM WATER BOARD OF APPEALS

2-yr terms (max 4 yrs)

Brian Trotter appointed to replace Nick Powell (Technical Member) for a two-year term to expire January, 2021.

Brad Martin appointed to replace Eric Sims (Lay Member) for a two-year term to expire January, 2021.

Mark Cook appointed to replace Matt Lyle (Lay Member) for a two-year term to expire January, 2021.

Grant Shaw appointed to replace Leo Milan (Lay Member) for a one-year term to expire January, 2020.

Allen Caldwell appointed to replace Alan Burkhart (Lay Member) for a one-year term to expire January, 2020.

George Watson appointed to replace Allen Moser (Alternate) for a two-year term to expire January, 2021.

Stanley Calhoun appointed to replace Allison Means (Alternate) for a one-year term to expire January, 2020.

The Board was adjourned.

Submitted by:


Kellie A. Jackson

County Clerk



MONTGOMERY COUNTY CLERK
 KELLIE A JACKSON COUNTY CLERK
 350 PAGEANT LANE SUITE 502
 CLARKSVILLE TN 37040
 Telephone 931-648-5711
 Fax 931-572-1104

Notaries to be elected February 11, 2019

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
1. JAMES W ATKINS JR	1494 COBRA LN CLARKSVILLE TN 37042 931 338 5605	1640 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931 472 3495
2. NORMAN W BAKER JR	901 CLASSY COURT CLARKSVILLE TN 37042 407 435 9275	2188 FT CAMPBELL BLVD CLARKSVILLE TN 37042 931 919 2887
3. S BARNES	1276 SILVER STAR DR CLARKSVILLE TN 37040 931 217 9947	140 WALLACE BLVD CLARKSVILLE TN 37042 931 431 4200
4. THOMAS N BATEMAN	310 PEARTREE DRIVE CLARKSVILLE TN 37043 931 647 7869	212 MADISON ST 2ND FLOOR CLARKSVILLE TN 37040 931 647 5959
5. KEITH BELLENGER	3420 SHAGBARK CIRCLE CLARKSVILLE TN 37043 931 358 9402	2024 A WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931 542 9006
6. MELANIE BOISSEAU	164 COPPERTONE DR CLARKSVILLE TN 37043 931-206-1427	1515 VISTA LANE CLARKSVILLE TN 37043 931 552 2228
7. MAUREEN T BOLES	1568 JACOB CT CLARKSVILLE TN 37043 931 802 1470	412 FRANKLIN ST CLARKSVILLE TN 37040 931 919 5060
8. KELLIE A BROOKS	3720 HARVEST RDG CLARKSVILLE TN 37040 931 255 0184	1960 MADISON ST STE J CLARKSVILLE TN 37043 931 905 1997
9. EMILY BURGESS	1751 N ASHLAND CIRY RD APT D30 CLARKSVILLE TN 37043 615 818 7399	1960 E MADISON ST SUITE E CLARKSVILLE TN 37043 931 645 5550
10. LINDSEY BETH CHANTLER	460 GIP MANNING RD CLARKSVILLE TN 37042 931 494 3693	775 WEATHERLY DR CLARKSVILLE TN 37042 931 221 3850
11. LAKESHA CLARK	3794 BRET DR CLARKSVILLE TN 37040 931 538 8130	1640 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040
12. LAURIE COBB	870 IRON WOOD CIRCLE CLARKSVILLE TN 37043 931 338 8391	218 SOUTH THIRD STREET SUITE A CLARKSVILLE TN 37040 931 906 000

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Notaries to be elected February 11, 2019

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
13. DAWN R COOK	1887 SYDNEY LOUISE DR CLARKSVILLE TN 37042 931 241 1081	849 GEORGIA AVE FORT CAMPBELL KY 42223 270 798 7222
14. VINCENT M CRISTALDI	705 WILLIAMS LANE CLARKSVILLE TN 37040 518 886 2733	N/A
15. A DUFAULT	508 BOWDEN DR CLARKSVILLE TN 37043 931 220 0425	140 WALLACE BLVD CLARKSVILLE TN 37042 931 431 4200
16. CONNIE FERRER	1858 COTTINGHAM CT CLARKSVILLE TN 37042 626 482 3936	2250 F WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931 906 9030
17. SONDA L FINLEY	3354 DOVER RD WOODLAWN TN 37191 931 320 0492	PO BOX 487 CLARKSVILLE TN 37041 931 896 1810
18. M FISHER	2275 YEAGER DR 37040 509 993 0156	112 CENTER CT STE A CLARKSVILLE TN 37040 931 802 6650
19. ANNE C FREY	3479 OAK CREEK DRIVE CLARKSVILLE TN 37040 484 554 5724	1525 NEW ASHLAND CITY HWY CLARKSVILLE TN 37040 931 645 2464
20. JAMES GLASS	113 BLUE HOLE RD CLARKSVILLE TN 37042 931 249 0414	2502 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931 553 2270
21. CLEO G HOGAN	1050 HOGAN LANE CLARKSVILLE TN 37043 931-362-3623	128 NORTH SECOND ST CLARKSVILLE TN 37040 931 551 9131
22. SIDNEY JACKSON SR.	214 MONCREST DR. CLARKSVILLE TN 37042 931-906-8612	2016 FORT CAMPBELL BLVD. CLARKSVILLE TN 37042 931-906-2150
23. AUTUMN JOHNSON	1284 EAGLES VIEW DR CLARKSVILLE TN 37040 970 507 0399	1143 NASHVILLE PIKE GALLATIN TN 37066 615 451 0829
24. RICHARD A KAEFERLE	1324 CHUCKER DR CLARKSVILLE TN 37042 931 216 3045	2188 FT CAMPBELL BLVD CLARKSVILLE TN 37042 931 919 2887
25. ADAM KELLER	1353 CAMP RAVINE RD BURNS TN 37029 931 494 3686	1040 PROGRESS DR CLARKSVILLE TN 37040 931 591 3010

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Notaries to be elected February 11, 2019

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
26. ALICIA KING	807 SUGARCANE WAY CLARKSVILLE TN 37040 910 574 0747	140 WALLACE BLVD CLARKSVILLE TN 37042 931 431 4200
27. JENNIFER KIRK	1270 SNOWBALL LANE CLARKSVILLE TN 37042 773 587 3747	
28. ELISABETH D KLEIN	212 SLAYDEN CIRCLE CLARKSVILLE TN 37040 931-206-8748	218 S 3RD ST SUITE D CLARKSVILLE TN 37040 931 919 4376
29. REBECCA LEE MARCHMAN	2171 POWELL RD CLARKSVILLE TN 37043 615 481 2726	2700 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 931 552 8686
30. YESMEINDA P MARTINEZ	88 LYNNWOOD CIR CLARKSVILLE TN 37040 931 572 9477	959 TINY TOWN RD CLARKSVILLE TN 37042 931 645 9596
31. LANA MATTHON	901 CLASSY CT CLARKSVILLE TN 37042 706 207 7795	2188 FORT CAMPBELL BLVD CLARKSVILLE TN 37042 931 919 2887
32. BILLIE J MCLESKEY	114 NOTTINGHAM PLACE CLARKSVILLE TN 37042 931 645 2647	
33. MEGHAN MCWHORTER	100 RAMEY CEMETERY RD CUMBERLAND FURNACE TN 37051 931 980 4431	631 N RIVERSIDE DR CLARKSVILLE TN 37040 931 920 2274
34. TONIA MILLS	141 LOIS LANE CUMBERLAND CITY TN 37050 931 216 6973	308 SOUTH SECOND ST CLARKSVILLE TN 37040 931 552 1480
35. KIMBERLY ANN MIRALDI	975 TOMMY OLIVER RD CLARKSVILLE TN 37042 931 338 3494	230 N DOVER RD CLARKSVILLE TN 37042 931 542 0465
36. CHRISTOPHER MONSON	1718 VALLEY RD CLARKSVILLE TN 37043 931 980 8716	3050 WILMA RUDOLPH BLVD CLARKSVILLE TN 37040 9312210141
37. HEATHER L MOORE	3425 MCFALL RD PALMYRA TN 37142 931 721 7284	511 UNION ST STE 600 NASHVILLE TN 37219 931 245 3181

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Notaries to be elected February 11, 2019

NAME	HOME ADDRESS AND PHONE	BUSINESS ADDRESS AND PHONE
38. STEPHANIE DEANN NALL	1816 SCOTTISH CIRCLE CLARKSVILLE TN 37040 931 320 3863	1362 COLLEGE ST CLARKSVILLE TN 37040 931 648 4255
39. ELIZABETH C NORRIS	306 EDMONDSON FERRY RD CLARKSVILLE TN 37040 931 216 4602	631 N RIVERSIDE DR CLARKSVILLE TN 37040 931 920 2274
40. KIMBERLY A ODOM	675 DURHAM RD ADAMS TN 37010 931 472 8678	650 JOEL DR FORT CAMPBELL KY 42223 270 798 8040
41. MARK A ODOM	675 DURHAM RD ADAMS TN 37010 931 472 8677	650 JOEL DR FORT CAMPBELL KY 42223 270 798 8282
42. NINA GAIL PARCHMAN	35 PITTS HILL LN ERIN TN 37061 931 289 5897	185 HIGHWAY 76 CLARKSVILLE TN 37043 931 552 7555
43. JAMIE D PILKINGTON	165 W CONCORD DR APT D CLARKSVILLE TN 37042 540 621 5900	N/A
44. ASHLEY PUSKAS	175 COUNTRYSIDE DR DOVER TN 37058 615 406 1824	601 COLLEGE ST CLARKSVILLE TN 37044 931 221 7127
45. CRYSTAL A RAYFIELD	990 MAY APPLE DRIVE CLARKSVILLE TN 37042 618 409 3123	1940 BRIDGEWATER DR CLARKSVILLE TN 37042 931 906 2123
46. SARAH REEDER	3577 SMITH BROTHERS LN CLARKSVILLE TN 37043 931 217 8831	2540 MADISON ST STE C CLARKSVILLE TN 37043 931 410 3030
47. TAMMY R SANCHEZ	3430 ALLEN RD CLARKSVILLE TN 37042 931 206 8170	60 COLLEGE ST CLARKSVILLE TN 37040 931 221 7024
48. CHASIDY LEIGH SULLIVAN	2657 KEYLAND DR CLARKSVILLE TN 37040 931 551 5106	2215 MADISON ST CLARKSVILLE TN 37043 931 645 7400
49. LUKAS G TYLER	934 KINGSBURY DR UNIT C CLARKSVILLE TN 37040 931 627 1328	1891 MADISON ST CLARKSVILLE TN 37043 931 551 4555
50. TAUNEAU WALTON	620 FIELDSTONE CT CLARKSVILLE TN 37040 931 249 1968	2225 LOWES DR STE C CLARKSVILLE TN 37040 931 538 6500

MONTGOMERY COUNTY CLERK
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CLARKSVILLE TN 37040
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Fax 931-572-1104

Notaries to be elected February 11, 2019

<u>NAME</u>	<u>HOME ADDRESS AND PHONE</u>	<u>BUSINESS ADDRESS AND PHONE</u>
51. MARTISA A WASHINGTON	4355 CUMBERLAND CITY RD INDIAN MOUND TN 37079 803-543-1432	230 N DOVER RD PHILLIPS SQ CLARKSVILLE TN 37042 9315420465
52. LARRY B WATSON	434 STONE MEADOW CLARKSVILLE TN 37043 931-552-0544	320 FRANKLIN ST CLARKSVILLE TN 37040 931-552-3602
53. XAVIER WEISS	916 OAK LN CLARKSVILLE TN 37040 931 401 9162	1960 MADISON ST STE J CLARKSVILLE TN 3743 931 905 1997
54. CRYSTAL D WILKERSON	4492 BROOKHAVEN TERRACE CLARKSVILLE TN 37043 904 704 9854	218 S 3RD ST STE A CLARKSVILLE TN 37040 931 809 0207
55. JUDY R WINCHESTER	162 SHADY MAPLE DR CLARKSVILLE TN 37043 931-358-5824	1997 MADISON ST CLARKSVILLE TN 37043 931-552-4314
56. CARA E YOUNGER	531 CRISTEL SPRINGS DR. CLARKSVILLE TN 37043 704-650-5920	127 SOUTH THIRD ST. CLARKSVILLE TN 37040 931-645-9900
57. WILLIAM J ZARELLA	598 IRON WORKERS RD CLARKSVILLE TN 37043 615 934 2980	128 N 2ND ST CLARKSVILLE TN 37040 931 551 9131

MONTGOMERY COUNTY DRIVER SAFETY PROGRAM

QUARTERLY REPORT: REVENUE AND ATTENDEES

OCTOBER - DECEMBER 2018

***Adult Driver Improvement Program**

<u>Rev Rec:</u> October 2018.....\$2,757.37	<u>Attendees:</u> October2018.....28
November 2018...\$ 1,430.70	November 2018...34
December 2018...\$ 1,987.87	December 2018....28
Total.....\$ 6,175.94	Total.....90

***ADIP Book Fees**

<u>Rev Rec:</u> October 2018.....\$	142.97
November 2018.....\$	73.15
December 2018.....\$	103.07
Total.....\$	319.19

***JUVENILE COURT DDC ALIVE AT 25**

<u>Rev Rec:</u> October 2018.....\$	337.25	<u>Attendees:</u> October 2018.....7
November 2018...\$	228.00	November 2018....6
December 2018...\$	205.10	December 2018.....1
Total.....\$	770.35	Total.....14

***JUVENILE COURT DDC 4**

<u>Rev Rec:</u> October 2018.....\$1,102.95	<u>Attendees:</u> October 2018.....17
November 2018.....\$1,126.70	November 2018...15
December 2018.....\$ 772.35	December 2018...18
Total.....\$3,002.00	Total.....50

***Seatbelt**

<u>Rev Rec:</u> October 2018.....\$ 9.50	<u>Attendees:</u> October 2018.....0
November 2018....\$ 9.50	November 2018..0
December 2018....\$ 9.50	December 2018...1
Total.....\$... 28.50	Total.....1

***Anti Theft**

<u>Rev Rec:</u> October 2018.....\$ 0.00	<u>Attendees:</u> October 2018.....2
November 2018....\$ 28.50	November 2018....0
December 2018....\$ 28.50	December 2018....4
Total.....\$ 57.00	Total.....6



Montgomery County Trustee
Kimberly B. Wiggins, MBA

January 18, 2019

Honorable Mayor Jim Durrett and Budget Committee Members

January 2019 Budget Committee Meeting

Upon diligently managing the processes in the Trustee's office, we have streamlined and implemented processes to collect, manage, and account for all funds billed and received. This year, we will realize approximately \$35,000 in savings through salaries due to attrition and close management. It has become necessary to request a part-time, temporary employee to assist the Trustee's office in conducting the business of my office as authorized under TCA 8-20-101, I am requesting an amendment within the salary category to be effective February 1, 2019.

In accordance with TCA 5-9-407 (d)(2), I am requesting the following:

<u>Reduce</u>	52400-51050 (Supervisor/Director) in the amount of	(\$5,215.60)
<u>Increase</u>	52400-51060 (Deputies) in the amount of	\$5,215.60
Net Budget Change to Trustee's Office 52400		\$-0-

It has become necessary to employ a part time seasonal employee during our highest tax collection season, November through April to assist in the operation of the office. This modification will provide more staff within a given time to meet the demand for service. This will also help our office when we have other staff who may be out of office conducting hotel/motel audits.

Respectfully,
Kimberly B. Wiggins
Trustee

cc: Kellie A. Jackson, County Clerk
Jeffrey G. Taylor, Director Accounts and Budgets

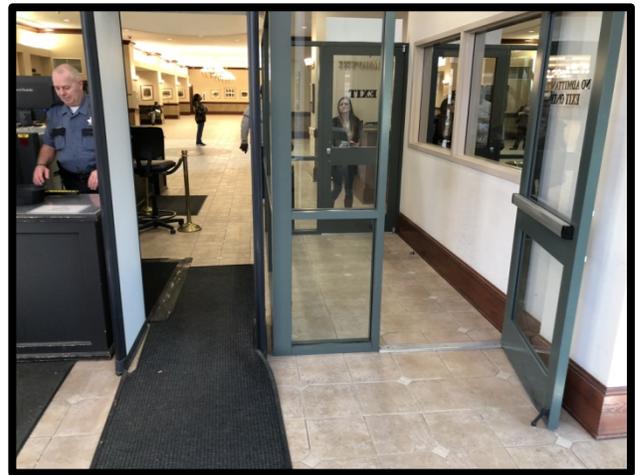
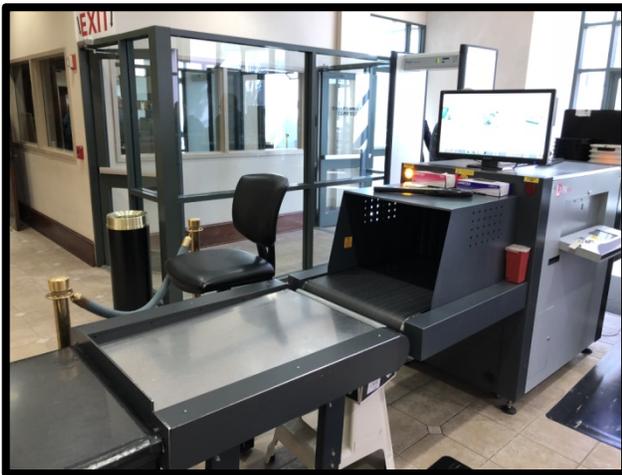
Capital Projects – February 2019 – Construction Update Report

Courts Center Phase II Security

Architect/Designer: Montgomery County In-House Design
General Contractor: Jeff Shepherd Construction
Project Status: Construction
Contract Date: TBD
Contract Completion Date: TBD
Budget: \$ 135,000 Grant, \$ 15,000 Match, \$35,000 Budget = Total \$185,000
Current Contract Amount: \$ 68,490.00 + (scanning equipment \$34,890)
Percentage Complete: 0%

Comments:

- Two components of this project (ballistic panels for Clerks in Courtrooms and security improvements at the front entry to add a 3rd entry lane for employees and lawyers.
- Bidding phase is complete and the Construction phase has just started. Contractor will be turning in product submittals and securing materials to begin physical construction work over the next month.



Capital Projects – February 2019 – Construction Update Report

Lafayette Road Widening

Architect/Designer: Gresham, Smith & Partners
General Contractor: TBD
Project Status: Right of Way Acquisition
Contract Date: TBD
Contract Completion Date: TBD
Budget: \$2,575,000
Current Contract Amount: TBD
Percentage Complete: 50%

Comments:

- Consultants have completed Right of Way and Review appraisals.
- Montgomery County Assessor is evaluating small tracts of land for appraisal value.
- Ft. Campbell property easement is to be processing on over the next 5 months.
- Timeline for approval and purchase of ROW is uncertain at this point due to some ownership issues with a few of the properties affected.





Capital Projects – February 2019 – Construction Update Report

Oakland Road Realignment

Architect/Designer: Neel Schaffer
General Contractor: Jones Brothers
Project Status: Construction
Contract Date: December 2016
Contract Completion Date: June 30, 2018
Budget: \$3,825,000
Current Contract Amount: \$1,389,271 (Construction) \$428,698 (ROW costs not yet finalized)
Percentage Complete: 100% Oakland, 99.5% Guthrie Hwy widening

Comments:

- This project is completed.
- TDOT is processing final quantities and pricing.
- One property along Oakland remains in condemnation. TDOT’s Attorney General is processing this case.



Capital Projects – February 2019 – Construction Update Report

Civitan Park Phase II

Architect/Designer: Lyle Cook Martin Architects
General Contractor: Southland Constructors, Inc.
Project Status: Construction
Contract Date: 4/18/2018
Contract Completion Date: 7/24/2019
Budget: \$ 300,000 (Design) \$ 6,056,126 (Construction) + (\$543,115 Field of Dreams) + (\$2,200,000 added to execute contract)
Current Contract Amount: \$8,225,308 Construction, \$544,949 Lighting
Percentage Complete: 55%
Comments:

- Rough grading work is 90% complete and has been hampered by a wet winter.
- Most underground utilities other than irrigation are installed, and retaining walls are nearly complete.
- Site pavilions and shade structures are partially complete.
- Enclosure of Concession stand is 80% finished. ADA field concrete slab has been poured.
- Fence posts to ballfield backstops and light pole for fields are installed.



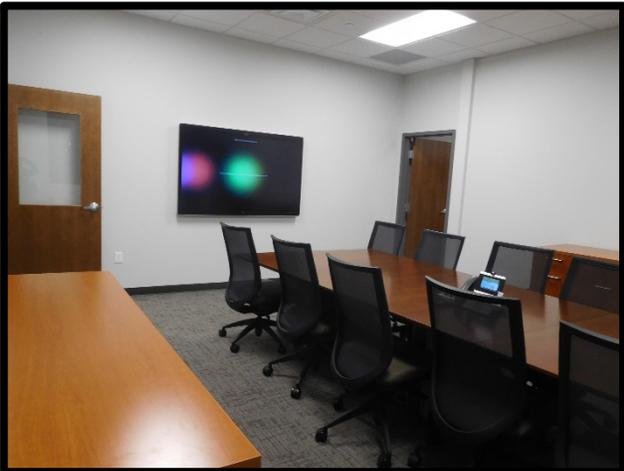


Capital Projects – February 2019 – Construction Update Report

EMS Administration & Logistics Facility

Architect/Designer: Rufus Johnson Associates
General Contractor: Pride Concrete, LLC
Project Status: Construction
Contract Date: 10/3/2017
Contract Completion Date: 9/9/2018 Substantial Completion 11/8/2018
Budget: \$4,527,164
Current Contract Amount: \$3,672,239 (Construction) \$296,091 (Design) \$238,824 (Furnishings & Eqpt.)
Percentage Complete: 100%
Comments:

- Project complete and operational.



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Fredonia Community Center

Architect/Designer: Lyle Cook Martin
General Contractor: B. R. Miller & Co.
Project Status: Construction Bidding
Contract Date: TBD
Contract Completion Date: TBD
Budget: \$142,400 (Phase I Design) \$2,500,000 (Renovation)
Current Contract Amount: \$140,410 (Design) \$2,267,910 (Estimated Construction)
Percentage Complete: 100% Bidding / 0% Construction
Comments:

- Project is in Phase I of 2 phases. Phase I is the historic school renovation into a community center. Phase 2 is proposed to begin the design phase after the budget cycle.
- Currently working with BR Miller (Const Manager/General Contractor) on final bid numbers and will enter into contract to begin construction phase services.
- Demolition phase of the property should begin in February.





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Rotary Park Nature Center

Architect/Designer: Lyle Cook Martin
General Contractor: TBD
Project Status: Design Development
Contract Date: TBD
Contract Completion Date: TBD
Budget: \$220,000 (Design), \$3,000,000 (Construction)
Current Contract Amount: \$211,600 (Design)
Percentage Complete: 85% Design

Comments:

- Design phase is nearing completion, and the exhibit design concepts that will be incorporated into the facility is continuing.
- Awaiting TDEC’s Grant release process to initiate Environmental documents to complete this phase.



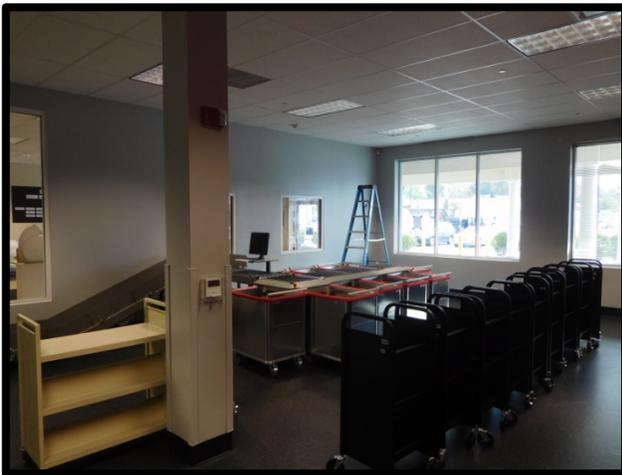


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Main Library Renovation

Architect/Designer: HBM Architects
General Contractor: Pride Concrete, LLC.
Project Status: Completed
Contract Date: 6/6/2018
Contract Completion Date: 10/23/2018
Budget: Funding, Design, & Construction managed by Library Staff
Current Contract Amount: \$470,497.49 (Construction)
Percentage Complete: 100%
Comments:

- Project complete and operational.

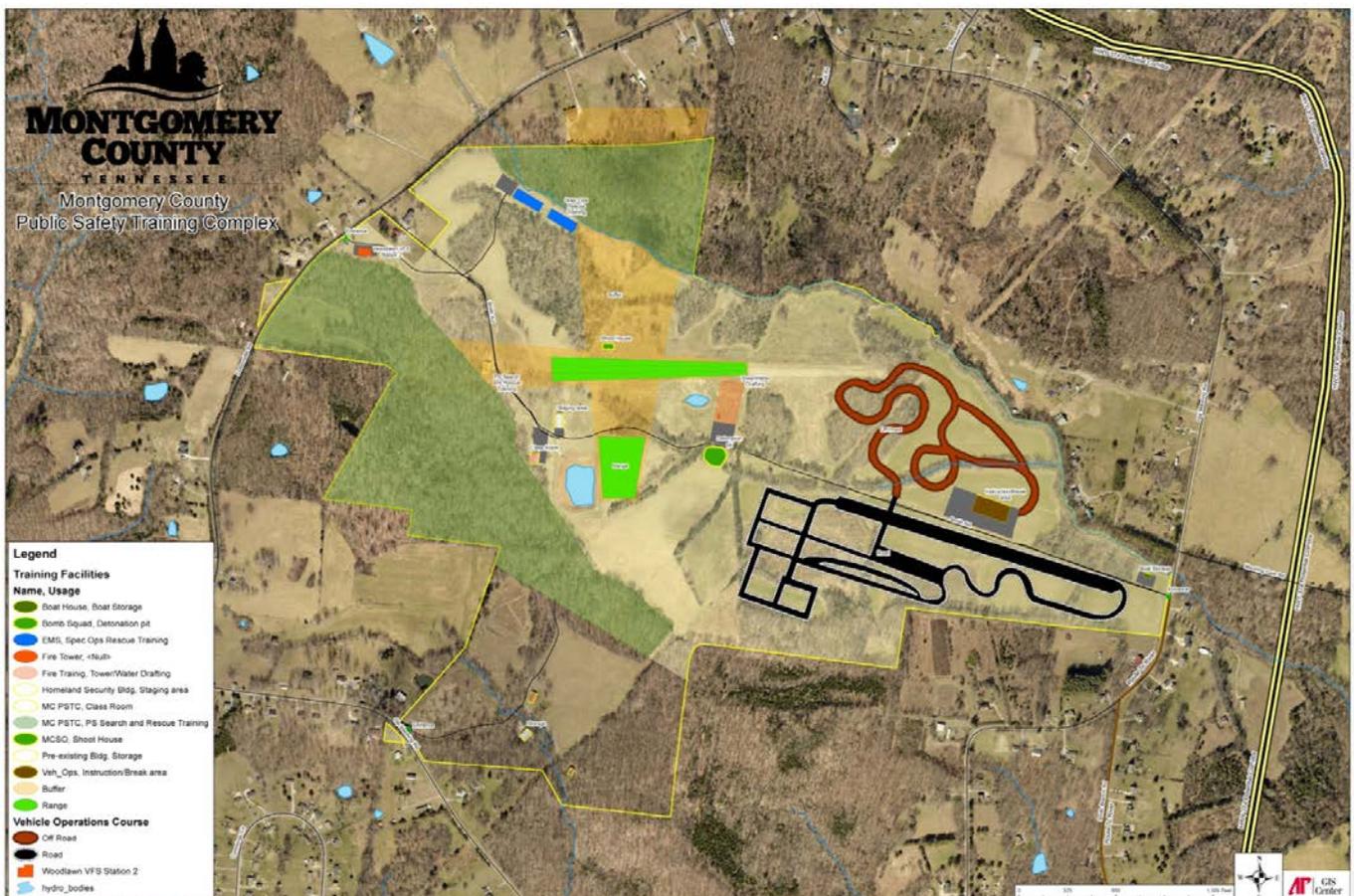


Capital Projects – February 2019 – Construction Update Report

Public Safety Training Complex

Architect/Designer: Moore Design Services & Jim Register
General Contractor: TBD
Project Status: Master Planning of Site and Design of Firing Range
Contract Date: TBD
Contract Completion Date: TBD
Budget: \$300,000
Current Contract Amount: \$251,300(Design)
Percentage Complete: 70%
Comments:

- A formal Master Plan is being developed for the entire property.
- The firing range location has been identified within the site and a sound study has been completed.
- The design of the firing range is approximately 70% complete and holding until the Master Plan is finalized. Range plans include roadway improvements and a portion of the utilities necessary for the operation of the range and future site features.





Capital Projects – February 2019 – Construction Update Report

Upcoming/Ongoing Projects

ADA Transition Plan

Architect/Designer:

Montgomery County Engineering

Project Status:

Self-Evaluation of existing facilities has been completed. The Transition plan and associated costs are nearing completion and will be incorporated into the next 5-year budget plan. Engineering is currently working with the Highway Department in order to get a consultant selected to perform their Self-Evaluation inspections on all subdivision sidewalks and intersections.

Public Safety Complex Criminal Warrants Renovation

Architect/Designer:

Rufus Johnson & Associates in coordination with MCG Sheriff's Office

Project Status:

Concept Design was completed by MCG Engineering Dept., and was provided to RJA for them to turn around a construction estimate and submit their remaining design phase fee. Currently evaluating construction estimate with Sheriff's staff prior to moving forward with full design plans.

Veterans Services Renovation at Veterans Plaza

Architect/Designer:

Montgomery County Engineering

Project Status:

Schematic plans have been developed for a vacant area between the Election Commission and I.T. offices. This will provide VSO with a slightly larger area than they currently have and it will be designed to better meet their current and future needs. Awaiting new VSO Director selection before proceeding with plan development. Funding for Construction will be presented in the next budget cycle.

Archives Dehumidification

Architect/Designer:

Smith Seckman Reid

Project Status:

Designer is studying historical heating/cooling and humidity data and have investigated the site. A Preliminary Planning and Scoping Phase was developed to better determine the exact needs of the existing Archive space. Currently the changes in humidity are being addressed with residential style floor dehumidifiers. For this large and critical area, a dedicated system is needed for long term sustainability.



Capital Projects – February 2019 – Construction Update Report

Historic Courthouse Repairs

Architect/Designer: Montgomery County Engineering
Project Status: Insurance has secured a contractor to begin repair work from the recent water damage. MCG Engineering has designed a small renovation in the Accounts & Budget's office while all employees are relocated. Waiting for pricing on this work, and working with insurance and Risk Management office for repair work throughout the building. The estimated completion date is currently undetermined, but hopeful within the next couple of months.

EMS Station 28 (Providence Blvd) Re-roof

Architect/Designer: Montgomery County Engineering
Contractor: Modern Heating, Cooling, Roofing
Current Contract Amount: \$49,164.00
Project Status: The scope of work includes a new roof for EMS Station 28. Plans were coordinated to propose a roof design that will enable the existing station to remain active at all times without interruption to services.

EMS Station 20 Generator Relocation

Architect/Designer: WBW Engineering
Contractor: Lee Company
Current Contract Amount: \$17,485.00
Project Status: The scope of work includes relocating the existing generator from the previous EMS Administration building to the existing EMS 20 building, and reinstalling multiple electrical and data circuits in order to vacate the old Administration Building.